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## DIRECTIONS FOR SQUAD LEADERS IN THE FIELD

North Dakota 1925

Qualifications: The squad leader must be a man who has had at least two years of college work in a standard institution and one season of actual field experience as a field assistant. He also must possess a good personality and the ability to direct, instruct, and supervise men.

Appointments: Squad leaders usually are designated by the State Leader when appointment is requested, but if necessary any field man competent to fill a position may be so designated when needed.

Tenure of Appointment: As in the case of field assistants, the State Leader at any time may demand resignation if it seems best for the good of the service. If the squad leader by reason of neglect fails to carry out the orders of the State Leader, he may be removed from this assignment, another being assigned in his place.

Duties: The general duties of the squad leader are: To direct the field operations by moving about the territory, traveling in the different automobiles each week or portions of a week, as he may desire, and to keep in touch with the movements of all his men, helping them plan their work, assisting them with any of the forms which have to be made, giving them instructions in the fiscal regulations, and assisting in any way that is necessary. He must look after difficult situations, such as bushes that people refuse to remove, and must visit and direct the eradication of bushes in escaped areas unless otherwise instructed. The squad leader is responsible to the State Leader for the work of the men under him and for the cleaning up of the area assigned to him.

He must acquaint himself as thoroughly as possible with the rules and orders of fiscal regulations so that he may answer intelligently any questions which his men may ask and assist them in making expense accounts. Expense accounts which are not correct or not approved by the State Leader will be returned with instructions concerning suspensions or errors.

The squad leader must make out for the State Leader a monthly resume of the operations, accompanied by a map showing the area completed. This report must include an account of the publicity work, number of bushes found and removed, and stories of special interest concerning any particular find or phase of the work of interest to the general public. The report must be brief and concise but complete.

The area for each squad will be assigned by the State Leader; however, the movements within the area will be under direct supervision of the squad leader and assistant leader.

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 The State Leader must know at all times the squad leader's full address, including the name of the hotel or residence where he is rooming and boarding. The squad leader must know, every night, where all of his men make their headquarters.

The State Leader must be able to reach the squad leader by telephone or telegraph any morning or evening. Keep on the watch for telephone or telegraph messages, especially the latter. Inform the telephone and telegraph companies where you room and take your meals, so there will be no delay in messages reaching you.

The State Leader must be able at any time to locate and reach by messages any member of a squad through the squad leader.

The squad leader must closely supervise at all times the actions and moral conduct of his men so as to avoid criticism. (Every field assistant must be a gentleman at all times.) Any one act unbecoming a gentleman will bring severe criticism to all members of the squad, especially yourself, and possibly to the whole Barberry Eradication force. Remember that the eyes of everyone in every community are on you and there are always people who are waiting for the opportunity to criticize. Gossip travels on swift wings.

George C. Mayoue,
State Leader of Barberry Eradication
in North Dakota.